

Minutes of the
HOME Board Meeting
December 19, 2019

Members Present: Joseph Birbaum, Christine Howard, John Kannard, Russell Kutz, Duane Paulson, Kathleen Schilling, Jeffrey Schleif, Jay Schreurs, Peter Sorce, Mike Wineke

Staff: Kristin Silva and Lori Rutzinski, Waukesha County;
Debbie Narus, Wisconsin Partnership for Housing
Development

Excused Absence: Jay Shambeau, Maria Watts

Guests: None

- I. The meeting was called to order by Kathleen Schilling, Board Chairperson, with a quorum of the Board present at 9:00 a.m.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Peter Sorce and seconded by John Kannard, the minutes from the November 14, 2019 HOME Board meeting were unanimously approved.
- IV. There were no public comments. Kristin Silva stated that the Federal Government has not passed their 2020 budget; however, it was passed in Congress and funding is expected to remain status quo.
- V. The Fund Balance Report was reviewed. The core programs are going well and Kristin Silva updated the Board on many of the development projects.
- VI. Kristin reported that Waukesha County added a position in the Community Development Department. The County will not be renewing the Wisconsin Partnership for Housing Development (WPHD) contract to run the core HOME programs; instead, Debbie Narus will continue running the program, but as a Waukesha County employee. The County Board approved this position for 2020 and will result in a cost savings by eliminating a substantial overhead cost incurred with WPHD.
- VII. The Whiteglove HOME Inspection contract is in its second year of a 3-year contract (renewable each year). Kristin stated everything is working well, the fees will all remain the same.

On a motion by John and seconded by Jeffrey Schleif, the Board unanimously approved renewing and extending the contract to 12/31/20.
- VIII. There are three Housing Counseling agencies providing services for the core programs, they are currently in the second year of a 5-year contract (renewable each year).

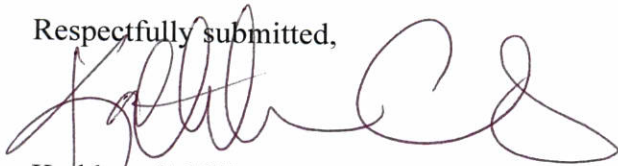
On a motion by Peter and seconded by Joe Birbaum, the Board unanimously approved renewing and extending the contracts to 12/31/20.
- IX. The 2020 HOME Board Slate of Officers will need a member from Ozaukee County to serve as Treasurer on the Executive Committee.

On a motion by Christine Howard and seconded by Joe, the Board unanimously approved the 2020 HOME Board Slate of Officers as follows:

Chairperson:	Peter Sorce	Washington County
Vice Chairperson:	Duane Paulson	Waukesha County
Secretary:	John Kannard	Jefferson County
Treasurer:	Jay Schreurs	Ozaukee County

- X. On a motion by Duane Paulson and seconded by Jeffrey, the Board unanimously approved the meeting adjourned at 9:22 a.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Kathleen Schilling', written in a cursive style.

Kathleen Schilling
Chair, HOME Board